



**July 8, 2024**  
**Addendum #1**  
**FOR IMMEDIATE ATTENTION**

ADDENDUM NO. 1 TO ALL BIDDERS:

**Reference – Invitation for Bid:**

For Delivery To:

Bids Due:

**Food Products & Delivery IFB #021-0-2024/YS**

Newport News Public Schools

July 18, 2024 at 2:00 pm EST

**The above is hereby changed to read:**

**1. Responses to Pre-Bid Questions:**

- a. Is there a drop-size minimum requirement per site (\$amount or # of cases)? **No, but schools normally order \$500+ per week.**
- b. What is the current lead for schools to place their orders? **The warehouse and schools receiving hours are 6am – 1pm (EDT). Currently they order one week in advance.** Is a two-day lead time acceptable? **Yes.**
- c. Can a copy of SY2023-2024 award (by line item) be provided? **The date of the previous solicitation was 08/02/2016, and there was no award last year.**
- d. Just to confirm, items in Schedule A pages 19-23, are to be delivered to the warehouse and are estimated annual totals? **Yes.** 500 lb BACON, for example, is the annual amount? **Yes.**  
  
Pages 24-25 are weekly amounts for each of the schools? **These are yearly amounts.**
- e. Could you please clarify if it is necessary to know the exact number of units per case, or if the primary concern is the price per unit? **If the specification does not ask for the case, it is not necessary.**

All other provisions of the IFB shall remain unchanged.

Sincerely,

Yvonne Spence, VCA  
Procurement Specialist  
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757-591-4560 x10755

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Name of Firm

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Signature/Title

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Date