



**March 13, 2024
Addendum #1
FOR IMMEDIATE ATTENTION**

ADDENDUM NO. 1 TO ALL BIDDERS:

Reference – Invitation for Bid:	IFB #014-0-2024/SNB Mary Passage Middle School HVAC System Replacement
For Delivery To:	Newport News Public Schools
Bids Due:	March 29, 2024 at 2:00 PM EST

The above is hereby changed to read:

- a. Change to IV. Special Terms and Conditions, A. Contract Term:**
A certificate of substantial completion for the work, under this Contract, must be provided to the Owner by Contractor no later than **January 1, 2025**. The date of Substantial Completion is the date certified by the Architect/Engineer. Final completion shall be achieved on or before is **February 1, 2025**.
- b. Change to Bid Form (Attachment A):** See attached below to reflect the changes to substantial and final completion dates.

All other provisions of the IFB shall remain unchanged.

Sincerely,
Shannon Bailey, VCCO, VCO
Director of Procurement
shannon.bailey1@nn.k12.va.us
757-591-4560 x10752

Name of Firm

Signature/Title

Date

Attachment A
IFB 014-0-2024/SNB Mary Passage Middle School HVAC
Replacement

BID FORM

In compliance with solicitation dated March 6, 2024, the undersigned proposes to furnish all labor equipment and materials and perform all work in strict accordance with all requirements for:

The above scope of work to be performed at the dollar amount(s) stated herein.

The undersigned agrees and assures that:

- . All prices stated herein shall be firm for a period of _____ calendar days.
(90 days minimum)
- . If bidder's response is accepted and a purchase order issued, bidder will accept same and fulfill requirements in strict compliance with all terms and conditions.
- . If in acceptance of bidder's response, bidder is required to furnish a payment bond and a performance bond; and/or a certificate of insurance, bidder will execute and furnish same within five (5) calendar days of such notice, and that failure to do so will mean forfeiture of any surety bidder may have been required to post as part of bidder's response.
- . Bidder's business is organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership and is authorized to transact business in the Commonwealth as a domestic or foreign business entity if so required by Title 13.1 or Title 50 of the code of Virginia, as amended, or as otherwise required by law.
- . If a Contractor, Bidder is registered with the Commonwealth of Virginia as a
Class _____; Registration No. _____;
- . Bidder meets all licensing and permit requirements to conduct business in the City of Newport News, Virginia

Attachment A

IFB Project No. 014-0-2024/SNB

Submitted By:

Company Name _____

Street Address _____

City/State/Zip _____

Phone _____ FAX _____

Date: _____

Federal ID # _____ SCC Registration # _____

DUNS # _____

The BIDDER, in compliance with the Invitation For Bids (IFB 014-0-2024/SNB) and having carefully examined the Conditions of the Contract, Specifications, Drawings, and Addenda numbers (s) _____ (Bidder to insert Addenda number(s); if none, so state) and having carefully examined the site and all conditions affecting the Work, HEREBY PROPOSE to furnish all labor, materials and equipment, and to complete the project in accordance with the Contract Documents, within the time set forth therein, and for the Bid price stated herein. Said price shall cover all expenses incurred in performing the work required by the Contract Documents, of which this proposal is a part.

PART A: LUMP SUM BASE BID

_____ DOLLARS
(Written)

(\$ _____ USD)

(Figure)

TOTAL BASE BID AMOUNT (Sum of PARTS A) IS:

_____ DOLLARS
(written)

(\$ _____ USD)

(Figure)

Discrepancies between multiplication of units of work and unit prices will be resolved in favor of unit prices, discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in the favor of the correct sum. Discrepancies between words and figures will be resolved in favor of words. **AWARD WILL BE BASED ON LUMP SUM BASE BID AMOUNT (SUM OF PARTS A).**

Attachment A

The undersigned agrees that if awarded a Contract, bidder will commence work within **10** calendar days after the date of notice to proceed letter, and that bidder will complete all work, as specified (to include codes inspection and Owner acceptance) shall be substantially completed on or before **January 1, 2025** and final completion shall be completed on or before **February 1, 2025**, acknowledging the Owner's right per Section IV L., of the Contract Documents, to assess Liquidated Damages of One Thousand Dollars **\$1,000 USD** per day.

(For individual trading
in his individual name) _____
(Print)

(Signature)

(For use by an individual
trading under trade name) _____
(Print)

(Signature)

Trading as _____
(Print)

(Signature)

(For use by partnership) _____
(Partnership Name Printed)

(Partner/Signature)

(For use by a corporation) _____
(Corporate Name Printed)

By _____
(Corporate Officer Signature)

(Name Printed)

Indicate Official Position

Attest: _____
Corporate Secretary

(Name Printed)

Attachment A

CERTIFICATION REGARDING DEBARMENT

This is to certify that this person/firm/corporation is not now debarred by the Federal Government or by the Commonwealth of Virginia or by any other state, or by any town, city, or county, from submitting Bids on contracts for construction covered by this solicitation, nor are they an agent of any person or entity that is now so debarred.

Name of

Official Title

Firm or

Corporation

Date