

**Newport News Public Schools**  
**Monthly Non-Exempt Time Sheet Dates and Deadlines**  
**2023 - 2024 School Year**

<u>Beginning Date</u>	<u>Ending Date</u>	<u>Time Sheet Deadline</u>
July 1, 2023	July 28, 2023	August 10, 2023
July 29, 2023	August 25, 2023	September 8, 2023
August 26, 2023	September 29, 2023	October 10, 2023
September 30, 2023	October 27, 2023	November 10, 2023
October 28, 2023	November 24, 2023	December 5, 2023
November 25, 2023	December 29, 2023	January 10, 2024
December 30, 2023	January 26, 2024	February 9, 2024
January 27, 2024	February 23, 2024	March 8, 2024
February 24, 2024	March 29, 2024	April 10, 2024
March 30, 2024	April 26, 2024	May 10, 2024
April 27, 2024	May 31, 2024	June 10, 2024
June 1, 2024	June 28, 2024	July 10, 2024

The dates shown are subject to change due to unforeseen circumstances. All efforts will be taken to notify all employees if that action is necessary.